

1. In-text citations

Wrong

- Jones, A. and Smith, B., Jones A. and Smith B., Jones Andy and Smith Bob or Jones, Andy and Smith, Bob – presence of first names or their initials
- Jones & Smith – use of & instead of “and”
- Jones and Smith 2003 – lack of comma between name and year
- Jones, Smith, 2003 – author names are separated by comma instead of “and”

Correct

(Jones and Smith, 2003; Green, 2005; Brown *et al.*, 2007)

Wrong

- Green, C., Green C., Green, Cecil or Green Cecil – presence of first names or their initials
- Green 2005 – lack of comma between name and year

Wrong

- Brown, D., Brown D., Brown, Dan or Brown Dan – presence of first names or their initials
- Brown *et al.* 2007 – lack of comma between name and year
- Brown *et al.*, 2007 – use of regular instead of Italic font for “et al.”
- Brown D., White E., Park F., 2007 – for more authors use Brown *et al.*, 2007

Other mistakes

- Jones and Smith, 2003, Green, 2005, Brown *et al.*, 2007 – separation of authors by comma instead of semicolon

2. Articles published in *Urbanism. Architecture. Constructions*

Wrong

- Cristina Iacoboaia, Oana Luca, Ana-Maria Nica or Iacoboaia Cristina, Luca Oana, Nica Ana-Maria – first names are not abbreviated to their first initial
- Iacoboaia, C., Luca, O., Nica, A.-M. – last names and first name initials are separated by comma
- Iacoboaia, C., Luca, O. and Nica, A.-M. or Iacoboaia, C., Luca, O. & Nica, A.-M. – presence of & or and before last author
- Iacoboaia C.; Luca O.; Nica A.-M. – author names separated by semicolon instead of comma
- Prof. Iacoboaia C., Prof. Luca O., Nica A.-M. – presence of titles

Correct

Iacoboaia C., Luca O., Nica A.-M. (2015), *Industry in growth poles of Romania*, *Urbanism Architecture Constructions* 6(1): 57-70.

Wrong

- *Urbanism. Arhitectură. Construcții* – Web of Science journal names must always be used
- *Urban. Arhit. Constr.* – abbreviated title
- *Journal of Urbanism. Architecture. Constructions* or *Urbanism. Architecture. Constructions Journal* – changed journal name

Wrong

- Iacoboaia C., Luca O., Nica A.-M. *Industry ... Urbanism...* 6(1): 57-70. 2015. – presence of year in the end
- Iacoboaia C., Luca O., Nica A.-M. 2015. – year must be placed between parentheses
- Iacoboaia C., Luca O., Nica A.-M. (2015) *Industry...* or Iacoboaia C., Luca O., Nica A.-M. (2015). *Industry...* – parentheses not followed by comma or followed by period
- Nica A.-M., (2015) – presence of comma before the year

Wrong

- vol. 6, no. 1, pp. 57-70 – none of the words „vol.”, „no.”, „p.”, „pp.” must be used
- 6(1): 57 – 70 – use of en-dash instead of dash, presence of spaces
- , 6(1): 57-70 – comma before vol. #
- VI(1): 57-70 – use of Roman numbers
- 6(2015) – year

Other mistakes

- Incorrect punctuation (use of comma instead of period or conversely)
- Lack of the final period
- Presence of information like: editor or place of journal, extra-words (“article published in”), ISSN

3. Journal articles (not in English)

Wrong

- Gabriela Țigu, Maria-Cristina Iorgulescu, Anamaria Sidonia Răvar, Ramona Lile or Țigu Gabriela, Iorgulescu Maria-Cristina, Răvar Anamaria Sidonia, Lile Ramona – first names are not abbreviated to their first initial
- Țigu, G., Iorgulescu, M.-C., Răvar, A. S., Lile, R. – last names and first name initials are separated by comma
- Țigu G., Iorgulescu M.-C., Răvar A. S., and Lile R. or Țigu G., Iorgulescu M.-C., Răvar A. S., & Lile R. – presence of & or and before last author
- Țigu G.; Iorgulescu M.-C.; Răvar A. S.; Lile R. – author names separated by semicolon instead of comma
- Prof. Țigu G., Prof. Iorgulescu M.-C., Răvar A. S., Lile R. – presence of titles

Correct

Țigu G., Iorgulescu M.-C., Răvar A. S., Lile R. (2015), *A pilot profile of the social entrepreneur in the constantly changing Romanian economy* [Un profil pilot al antreprenorului social în economia României, aflată în permanenta schimbare], *Amfiteatru economic* 17(38): 25-43.

Wrong

în economia României, aflată în permanentă schimbare – titles not available in English must be translated specifying original language

Wrong

- Țigu G... *A pilot ...* Amfiteatru... 17(38): 25-43. 2015. – presence of year in the end
- Țigu G... Lile R. 2015. – year must be placed between parentheses
- Țigu G... Lile R. (2015) *A pilot...* or Țigu G... Lile R. (2015). *A pilot...* – parentheses not followed by comma or followed by period
- Țigu G... Lile R., (2015) – presence of comma before the year

Wrong

- *Amfiteatru economic* – Web of Science journal names must always be used
- *Amfit. Econ.* – abbreviated title
- *Journal Amfiteatru Economic*, *Economic Amfiteatre* or *Amfiteatru Economic Journal* – changed journal name

Wrong

- vol. 17, no. 38, pp. 25-70 – none of the words „vol.”, „no.”, „p.”, „pp.” must be used
- 17(38): 25 – 43 – use of en-dash instead of dash, presence of spaces
- , 17(38): 25-43 – comma before vol. #
- XVII(38): 25-43 – Roman numbers
- 17(2015) – year

Other mistakes

- Incorrect punctuation (use of comma instead of period or conversely)
- Lack of the final period
- Presence of information like: editor or place of journal, extra-words (“article published in”), ISSN

4. Books (English titles)

Wrong

- Cerasella Crăciun, Maria Boștenaru-Dan or Crăciun Cerasella, Boștenaru-Dan Maria – first names are not abbreviated to their first initial
- Crăciun, G., Boștenaru-Dan, M. – last names and first name initials are separated by comma
- Crăciun C. and Boștenaru-Dan M. or Crăciun C. & Boștenaru-Dan M. – presence of & or and before last author
- Crăciun C.; Boștenaru-Dan M. – author names separated by semicolon instead of comma
- Prof. Crăciun C., Res. Boștenaru-Dan M. – presence of titles

Correct

Crăciun C., Boștenaru-Dan M. (2014), *Planning and designing sustainable and resilient landscapes*, Springer, Amsterdam, The Netherlands, DOI:10.1007/978-94-017-8536-5.

Wrong

- Amsterdam, The Netherlands: Springer – inverted order of information, publisher and place separated by semicolon instead of comma
- Springer: Amsterdam, The Netherlands – publisher and place separated by semicolon
- Publication place omitted

Wrong

- Crăciun C.. *Planning...* Springer... 2014. – presence of year in the end
- Crăciun C., Boștenaru-Dan M. 2015. – year must be placed between parentheses
- Crăciun C., Boștenaru-Dan M. (2015) *A pilot...* or Crăciun C., Boștenaru-Dan M. (2015). *A pilot...* – parentheses not followed by comma or followed by period
- Crăciun C., Boștenaru-Dan M., (2015) – presence of comma before the year

Other mistakes

- Incorrect punctuation (use of comma instead of period or conversely)
- Lack of the final period
- Publication country must be stated; for US, state must be also stated. All info must be separated by comma

5. Books (not in English)

Wrong

- Grigorovschi Mircea, Rachieru Vlad or Mircea Grigorovschi, Vlad Rachieru – first names are not abbreviated to their first initial
- Grigorovschi, M., Rachieru, V. – last names and first name initials are separated by comma
- Grigorovschi M. and Rachieru V. or Grigorovschi M. & Rachieru V. – presence of & or and before last author
- Grigorovschi M.; Rachieru V. – author names separated by semicolon instead of comma
- Prof. Grigorovschi M., Rachieru V. – presence of titles

Correct

Grigorovschi M., Rachieru V. (2011), *Course of landscape architecture. Vol. 1. The landscape* [*Curs de peisagistică. Vol. I. Peisajul*], Editura Societății Academice Matei-Teiu Botez, Iași, Romania.

Wrong

- *Curs de peisagistică. Vol. I. Peisajul* – titles not available in English must be translated specifying original language

Wrong

- Grigorovschi M... *Course...* Editura... 2011. – presence of year in the end
- Grigorovschi M, Rachieru V. 2015. – year must be placed between parentheses
- Grigorovschi M, Rachieru V. (2015) *A pilot...* or Grigorovschi M, Rachieru V. (2015). *A pilot...* – parentheses not followed by comma or followed by period
- Grigorovschi M, Rachieru V., (2015) – presence of comma before the year

Wrong

- Iași, Romania: Editura Societății Academice Matei-Teiu Botez – inverted order of information, publisher and place separated by semicolon instead of comma
- Editura Societății Academice Matei-Teiu Botez: Iași, Romania – publisher and place separated by semicolon
- Publication place omitted

Other mistakes

- Incorrect punctuation (use of comma instead of period or conversely)
- Lack of the final period
- Publication country must be stated; for US, state must be also stated. All info must be separated by comma

6. Book chapter, conference proceedings (English titles)

Wrong

- Boc Vladimir etc. or Vladimir Boc etc. – first names are not abbreviated to their first initial
- Boc, V. etc. – last names and first name initials are separated by comma
- Boc V... and Fabian C. or Boc V... & Fabian C. – presence of & or and before last author
- Boc V.; Ionescu R. etc. – author names separated by semicolon instead of comma
- Dr. Boc V. etc. – presence of titles

Correct

Boc V., Ionescu R., Simion L., Gudumac E., Fabian C. (2015), *Reintegration and reconversion of a suburban area within the green network of Bucharest: Văcărești-Glina greenway*, in: Alphan H., Atik M., Baylan E., Karadeniz N. (Eds.), *Proceedings of the International Congress on Landscape Ecology, 23-25 October 2014, Antalya, Turkey*, PAD Publications, Ankara, Turkey, pp. 307-314.

Wrong

- Ankara, Turkey: PAD Publications – inverted order of information, publisher and place separated by semicolon instead of comma
- PAD Publications: Ankara, Turkey – publisher and place separated by semicolon
- Publication place omitted

Wrong

- Boc V... *Reintegrating...* in: Alphan H... Proceedings... PAD... 2015. – presence of year in the end
- Boc V... Fabian C. 2015. – year must be placed between parentheses
- Boc V... Fabian C. (2015) *Reintegrating...* or Boc V... Fabian C. (2015). *Reintegrating...* – parentheses not followed by comma or followed by period
- Boc V... Fabian C., (2015) – presence of comma before the year

Other mistakes

- Incorrect punctuation (use of comma instead of period or conversely)
- Lack of the final period
- Presence of information like: (“article published in”)
- Publication country must be stated; for US, state must be also stated. All info must be separated by comma

7. Book chapter, conference proceedings (not published in English)

Wrong

- Meiță Vasile, ... or Vasile Meiță, ... – first names are not abbreviated to their first initial
- Meiță, V., ... – last names and first name initials are separated by comma
- Meiță V., ... and Petrișor A.-I. or Meiță V., ... & Petrișor A.-I. – presence of & or and before last author
- Meiță V.; ... – author names separated by semicolon instead of comma
- Prof. Meiță V... – presence of titles

Correct

Meiță V., Georgescu E.-S., Petrișor A.-I. (2014), *Sustainable spatial development in the Danube Delta: spatial planning, architecture, seismic, construction and energy-related criteria* [Dezvoltare spațială durabilă în Delta Dunării: criterii legate de planificarea spațială, arhitectură, seismicitate, construcții și energie], in: Meiță V., Voica M. (Eds.), *Symbolic wood and reed spaces* [Spații simbolice din lemn și stuf], Editura INCĐ URBAN-INCERC, Bucharest, Romania, pp. 64-75.

Wrong

- *Spații simbolice din lemn și stuf* – titles not available in English must be translated specifying original language

Wrong

- Meiță V... *Sustainable...* in: Meiță V... Editura... 2014. – presence of year in the end
- Meiță V., ..., Petrișor A.-I. 2014. – year must be placed between parentheses
- Meiță V., ..., Petrișor A.-I. (2014) *Sustainable...* or Meiță V., ..., Petrișor A.-I. (2014). *Sustainable...* – parentheses not followed by comma or followed by period
- Meiță V., ..., Petrișor A.-I., (2014) – presence of comma before the year

Wrong

- Bucharest, Romania: Editura INCĐ URBAN-INCERC – inverted order of information, publisher and place separated by semicolon instead of comma
- Editura INCĐ URBAN-INCERC: Bucharest, Romania – publisher and place separated by semicolon
- Publication place omitted

Other mistakes

- Incorrect punctuation (use of comma instead of period or conversely)
- Lack of the final period
- Publication country must be stated; for US, state must be also stated. All info must be separated by comma

8. Research reports, thesis, other unpublished materials (English titles)

Wrong

- Daniel William Lawrence or Lawrence Daniel William – first names are not abbreviated to their first initial
- Lawrence, D. W. – last names and first name initials are separated by comma
- Lawrence D. W. and [alt autor] sau Lawrence D. W. & [alt autor] – presence of & or and before last author
- Lawrence D. W.; ... – author names separated by semicolon instead of comma
- Dr. Lawrence D. W. – presence of titles

Correct

Lawrence D. W. (2014), *On the digital-political topography of music*, Doctoral Dissertation, Michigan Technological University, Houghton, MI, USA, DOI:10.37099/mtu.dc.ets/785.

Wrong

- Lawrence D. W. *On...* Doctoral... Michigan... 2014. – presence of year in the end
- Lawrence D. W. 2014. – year must be placed between parentheses
- Lawrence D. W. (2014) *On...* or Lawrence D. W. (2014). *On...* – parentheses not followed by comma or followed by period
- Lawrence D. W., (2014) – presence of comma before the year

Wrong

- Houghton...: Michigan... – inverted order of information, publisher and place separated by semicolon instead of comma
- Michigan...: Houghton... – publisher and place separated by semicolon
- Publication place omitted

Other mistakes

- Incorrect punctuation (use of comma instead of period or conversely)
- Lack of the final period
- Publication country must be stated; for US, state must be also stated. All info must be separated by comma
- Omission of the document type – “Doctoral Dissertation”

9. Research reports, thesis, other unpublished materials, not in English

Wrong

- Rusu Sorina Georgiana or Sorina Georgiana Rusu – first names are not abbreviated to their first initial
- Rusu, S. G. – last names and first name initials are separated by comma
- Rusu S. G. and [alt autor] or Rusu S. G. & [alt autor] – presence of & or and before last author
- Rusu S. G.; – author names separated by semicolon instead of comma
- Dr. Rusu S. G.. – presence of titles

Correct

Rusu S. G. (2014), *Transformanion of the defense structures landscape in an urban context* [*Transformarea peisajului structurilor de apărare în context urban*], Doctoral Dissertation, Ion Mincu University of Architecture and Urban Planning, Bucharest, Romania.

Wrong

- *Transformarea peisajului structurilor de apărare în context urban* – titles not available in English must be translated specifying original language

Wrong

- Rusu... *Transformation...* Doctoral... Ion Mincu... 2014. – presence of year in the end
- Rusu S. G. 2014. – year must be placed between parentheses
- Rusu S. G. (2014) *Transformation...* or Rusu S. G. (2014). *Transformation...* – parentheses not followed by comma or followed by period
- Rusu S. G., (2014) – presence of comma before the year

Wrong

- **Bucharest, Romania:** Ion Mincu... – inverted order of information, publisher and place separated by semicolon instead of comma
- **Ion Mincu...: Bucharest, Romania** – publisher and place separated by semicolon
- Publication place omitted

Other mistakes

- Incorrect punctuation (use of comma instead of period or conversely)
- Lack of the final period
- Publication country must be stated; for US, state must be also stated. All info must be separated by comma

10. Websites

Wrong

- Radu Alina, Ioniță Lavinia or Alina Radu, Lavinia Ioniță – first names are not abbreviated to their first initial
- Radu, A., Ioniță, L. – last names and first name initials are separated by comma
- Radu A. and Ioniță L. or Radu A. & Ioniță L. – presence of & or and before last author
- Radu A.; ... – author names separated by semicolon instead of comma
- Lawyer Radu A., ... – presence of titles

Correct

Radu A., Ioniță L. (2008), *Urban Planning in Romania*, <http://www.nndkp.ro/publications/articles/urban-planning-in-romania>

Wrong

- Radu A... *Urban...* http... 2008. – presence of year in the end
- Radu A. 2008. – year must be placed between parentheses
- Radu A. (2008) *Urban...* or Radu A. (2008). *Urban...* – parentheses not followed by comma or followed by period
- Radu A., (2008) – presence of comma before the year

Wrong

- [www.nndkp.ro...](http://www.nndkp.ro) – http omitted
- <http://www.nndkp.ro/> – incomplete URL
- [http://www.nndkp.ro/...](http://www.nndkp.ro/) – presence of hyperlinks
- [http://www.nndkp.ro/...](http://www.nndkp.ro/) [accessed February 2016] – presence of additional information

Other mistakes

- Incorrect punctuation (use of comma instead of period or conversely)
- Presence of period at the end of the URL
- Omission of author (if the author is not a person, the institutional owner must be stated)
- Omission of the website title (the the upper bar in the navigation window)
- Titles of websites written in other language than English must be translated in English, stating the original title: Radu A... *Urban Planning in Romania* [*Planificarea urbană în România*]...